



ABN 28 410 445 203

*"Where golf and nature play"*

15<sup>th</sup> October 2021

Dear Member,

### **NOTICE OF ANNUAL GENERAL MEETING**

The Annual General Meeting of Phillip Island Golf Club Inc. will take place at the clubhouse, Settlement Road, Cowes on **Saturday 6<sup>th</sup> November, commencing at 9.30am.**

***COVID restrictions will be in place, at the time of sending this notice, the restrictions are: 10 patrons per venue indoors and outdoor space, cap of 30 patrons per venue outdoor, total of 40 being our quorum requirements, any updates to these restrictions will be advised prior to the AGM.***

### **ORDINARY BUSINESS**

1. To confirm the minutes of the previous AGM of the Club held on 20<sup>th</sup> November 2020.
2. To adopt the Annual Report of the Club for the year including the set of accounts for the year ended 30 June 2021. Questions on notice to the Treasurer are required to be submitted in writing to the Treasurer at least seven (7) days prior to the AGM.
3. To elect Members of the Club's Board and the Club's Office Bearers for the coming year.
4. To appoint the Club's auditor for the current financial year.
5. To discuss items or notices which have been submitted in writing to the Board at least seven (7) days prior to the AGM.

A copy of the Club's Annual Report for 2020/21 will be available from the clubhouse and on-line from the Club's website –[www.pigc.com.au](http://www.pigc.com.au), next week. A copy may be emailed to you upon request.

### **ELECTION OF NEW BOARD MEMBERS**

In accordance with the Club's Rules, nominations for the Board together with the name of the proposer and seconder must be in writing and accompanied by the Member's consent to the nomination and received in the office of the Club at least fourteen (14) days before the AGM. Nomination forms are available from the foyer entrance to the clubhouse office or may be requested, via email, to - [office@pigc.com.au](mailto:office@pigc.com.au)

A list of nominated candidates will be posted in the clubhouse foyer at least seven (7) days before the AGM.

Please note –

1. The Board consists of nine members – three Office Bearers comprising a Chairman, Vice-Chairman and Treasurer; four other Board members and two ex-officio members comprising the Men's Captain and the Ladies' Captain or a member of their committees.
2. Board members hold office for a term of two years whilst Office Bearers hold office for a term of one year. A retiring Board member or Office Bearer is eligible for re-election.
3. At last year's AGM, three Board members were re-elected for a two year term – Bruce Sherwood (since resigned), John O'Brien. Liz Gleeson and John Hammon were elected onto the board for a 2 year term. Mark Jamieson, Bruce Sherwood and John O'Brien were elected as Office Bearers, Chairman, Vice-Chairman and Treasurer, for a one year term.

34 - 44 Settlement Rd, Cowes, Victoria 3922

PO Box 851, Cowes, Victoria 3922

[office@pigc.com.au](mailto:office@pigc.com.au)

Clubhouse: (03) 5952 2141

Golf: (03) 5952 1121

Fax: (03) 5952 3430

4. Mark Jamieson, Ross Payne and Craig O'Neill have completed their two year terms as board members and are re-nominating for a position on the board.
5. Mark Jamieson, if re-elected to the board, is offering himself for re-election as club Chairman and John O'Brien is offering himself to continue in his current roles of Treasurer. With Bruce Sherwood having resigned as Vice Chairman, this position is up for nomination.
6. Therefore, under the Club's Rules, three Board memberships and the three Office Bearer positions will be declared vacant and shall be addressed at the AGM.

All Club members are welcome to take up an active role in the running of our Club and are encouraged to offer their services accordingly.

Board and Office Bearer nomination forms, as well as Member Proxies (voting and / or Special Business) are available from our clubhouse office.

It should be noted that completed nomination forms must be sent, in writing, to the Club's office at least fourteen days prior to the AGM. However, completed Proxies must be forwarded to reach the Club's Chairman at least 48 hours before the AGM.

### **SPECIAL BUSINESS**

To consider and, if thought fit, to pass the following resolutions –

**Special Resolution No. 1**                      **Proposed by - Mark Jamieson**

#### **Purpose**

To include in our Rules "The Member Protection Policy" provided for all golf clubs by Golf Australia - <https://archive.golf.org.au/2020/11/16/00043938-source/>

Ross Payne  
**Secretary**